

Portage Lake Center PTO



Monday, September 9, 2019- 6:30pm meeting (MINUTES)

Board Members in Attendance: Christy Szekely, Erin Kissinger, Sarah Kropp, Heather Kay, Jill Frazee, Jade Johnson, Sarah Blum, Tara Chumita, Colleen Ruggiero, Nicole Reedy, Kristen Weaver

Board Members Absent: Lesley Cahill, Melanie Carlisle, Maggie Piotter, Toyin Daranijoh, Sasha Dekam, Autumn Knapp, Kayleen Grand, Marci Mungovan

Teacher Representatives in Attendance: Kelly Jensenius, Lisa Trott, Summer Walker

Call to order: Christy @ 6:32pm

Secretary's Report: Approval of August minute. Motion to approve by Erin. Second by Tara.

Treasurer's Report: No variance, wrote 7 checks today that will go through and (1) check pending cashing from Christy. We have approx. \$2600 leftover from last year, leaving us \$10,000 in both checking & savings. Motion to approve by Kristen. Second by Tara.

School News by Kelly & Summer: Great start to the new school year. Kindergarten is starting the "Kindergarten Readiness". Changes are being made to be more intentional with recognizing positive behavior:

SAIL Tickets – redesigned to identify the behavior that earned the ticket, kids get to take a ticket home too.

Safety Procedures – will start giving safety "shout-outs" as recognition of good behavior.

SAILORS Of The Month - will get to have lunch with Kelly.

SAILOR "Shout-Outs" – give the kids a positive "shout out" over the intercom.

** Y5-2 will continue monthly rewards, 3-5 will not **

Old Business

Grab and Go Breakfast: Heard minimal, but positive feedback.

Welcome Back Coffee: Went well, between 34-36 people attended, including PTO people. Numbers were down from previous years. Some parents did not come because they expected to drop in as they dropped their students off. Nobody asked for decaf and half the donuts were eaten up. Changes for next year: yard signs, Kelly advertising it starting at 8:35 instead of 9 or start the event at 8:30 am instead of 9 am.

Legends: Quick and efficient. Jill will get the photos and edit them. Next year we should do 4"x6" of all grades doing funny faces.

New Business

School Tour and PTO How To's: PTO Mailbox, PTO closet key, work rooms, copy code, conference room, teacher lounge.

Updates to the PTO Calendar:

- *Dining Out Events* – 5 for the entire year, first 2 scheduled: Culver's Tuesday 10/22 5-8pm & Panera Wednesday 12/4 4-8pm.
- *Family Fun Events* – 1st one is Harvest Moon Acres on 10/19, mention LCE get \$1 off admission, good all day. 2nd one is 11/8 at Skyzone, 90-minute jump time from 6:30-8 pm, check-in is 6pm. Waived \$100 booking fee, group discount is \$13 (\$5 off), socks are \$2 (\$1 savings). Need minimum of 50 jumpers. Great Skate Family Night - 1/23, 2/20 and 4/2.
- *STEM night* is 12/9, tentatively. **Father Daughter will be 2/8. Mother-Son is 3/21.** Kelly would like to see theme name changes from Father-Daughter & Mother-Son to.... Example: Daughter/Son Date Night.

Teacher Requests: I don't think we have any at this time.

Communications: Facebook, Newsletter, Weebly, bulletin boards, share LCE PTO posts to LCE Learning & Kelly will approve/post.

DEADLINES: 3rd Friday of the month (12 days post PTO meeting)

Sponsorship: We are at \$3300 in sponsorships, looking to get another \$1500 which will cover half of the prizes.

Sign Up Genius: all links are up and going for the fall events. If anything is missing let Christy know.

Budget Updates: We will be updating the budget when we have TT income known by the October PTO Meeting.

Upcoming Events

Mileage Club: Weds. During lunch hour beginning 9/11: Needs more volunteers.

Open House & Scholastic Book Fair: Thurs, Sept 12th: Passed out sign up to help. Setup at 5:30, tear down is 8 pm.

Spirit Wear: Store opened today. Fliers are in teachers' mailboxes, trying to push online sales. Paper order forms available in the office and some will be out at Open House. We will be selling hats (ball caps) for \$10 at Open House.

Picture Day: Friday, 9/20. Need 3 cameras and check if staff can come in early. Need more volunteers. People signed up at Welcome Back Coffee and more will sign up during Open House. Jill Frazee and Erin Kissinger are willing to help too.

Turtle Trot: Friday 9/27: Moving along well; prizes, shirts and sizes, bracelets and envelopes are good to go. Nicole made a great shirt design, mint green with navy blue. Top prize will be bowling with Mrs. Jensenius. If we go on a Tuesday, we save money. Need someone to dress up as our turtle. Planning to have an "All School Goal" and an "Each Grade Goal" prize. Maggie will send an e-mail on these ideas soon. Need a good DJ and need to book a charter bus to drive the kids to Airway.

Family Giving: Box Tops, Coke Rewards, Amazon Smile, Etc. Harding's – there will be information at open house to inform families. Harding's is giving us money for shopping there. We will send home a "Family Giving" flier this year. H&B will give points for purchases too.

Checks: All Checks MUST be made out to Portage Lake Center PTO, Inc.

Next Meeting- Monday, October 14th, 6:30 in the Media Center. Childcare will be provided.

Deadlines: Event Dates- 9/11; October Newsletter-9/20

Meeting Adjourns: at 7:22pm: motion by Erin Kissinger, 2nd by Tara Chumita, all Approve.