



Monday, June 7, 2021 5:30 meeting (MINUTES)

**Board Members in Attendance:** Christy Szekely, Jill Frazee, Heather Burchfield, Erin Kissinger, Sarah Blum, Melanie Carlisle, Caitlyn Demmond, Tiffany Irvine, Autumn Knapp, Sam Loker, Katrina Miller, Amanda Osborn, Nicole Reedy, Colleen Ruggiero, Megan Start, Katie Rodewald, Ken Slocum,

**Board Members Absent:** Maggie Piotter, Sasha DeKam, Lesley Cahill, Tara Chumita, Nicole Reedy, Kayleen Grand,

**Teacher Representatives in Attendance:** Marci Mungovan, Summer Walker, Alex McCullough, Lisa Trott

Call to order- 5:32 pm

Secretary's Report-approval of May minutes. Motion to approve by Tiffany and second by Sam.

Treasurer's Report: 5 checks for a total of \$632.91 have not yet been cashed for teacher reimbursements, need to write a check for t-shirts, one for Jill for teacher retirement gifts and one for Maggie. We received an Amazon smile donation, \$50 check from Yopa (next report), still need Box Tops check. Motion to approve by Ken second by Jess Biggs.

School News By Alex McCullough: 5<sup>th</sup> grade drive-thru ceremony coming up on Friday and the staff luncheon. Protocols for next year will be district wide rather than building specific, which means that there are not a lot of updates at this point.

### **Old Business**

Roll-Up Dining Out – have not heard back from Matt yet, but seemed to be a good turnout.

Anchor Run – roughly \$500 profit.

Staff Appreciation Week – Everyone was pleased. We came out to be \$150 under budget.

### **New Business**

5<sup>th</sup> Grade Celebrations – need a couple more volunteers to help direct traffic. Decorating will be Thursday during the school day.

End of Year Luncheon – Ken is looking to get the drinks out of the PTO closet to get them on ice in time. Ken will email Sharon to let her know what he needs. Pick-ups are scheduled for Erbelli's and Jill is available all day for back-up.

Event Choices – \*\*Calendar is not yet 100% determined for the next school year. If we are not able to do STEM night in the spring, we would like to try to fit it in to the fall schedule. Jessica Biggs might be able to lend a helping hand to Sam for STEM night. Need volunteers to chair the Anchor Run for next year.

**Meeting Adjourns: 6:04pm**

**Checks: All Checks MUST be made out to Portage Lake Center PTO, Inc.**

**Deadlines:** August Newsletter – August 19th

**Next Meeting - Monday August 16<sup>th</sup>, 6:30 pm, location TBD.**