



Monday, June 6, 2022 6:30 meeting (MINUTES)

Board Members in Attendance: Christy Szekely, Erin Kissinger, Amanda Molitor, Colleen Ruggiero, Jessica Biggs, Amanda Usborn, Erika Shoemaker, Kaiti Hicks, Kassidy Nieuwenhuis, Kayleen Grand, Ken Slocum, Laura Bedore, Maggie Campbell, Megan Start, Rachel Lafler, Rachel Myland, Sam Loker, Tiffany Irvine

Board Members Absent: Maggie Piotter, Sarah Blum

Teacher Representatives in Attendance: Alex McCullough, Summer Walker, Ashley Palmer-Vance, Lisa Trott

Parent Members in Attendance: Meg Kennedy

Call to order: Christy at 6:33pm

Secretary's Report: Approval of May minutes. Motion to approve by Jessica and second by Erika.

Treasurer's Report: No variance. Teacher reimbursements approved, reimbursement for field trips, family event, 5th grade celebration. We spent approx \$340 on books for students in need at the book fair. 12 staff have not submitted for reimbursement yet. Motion to approve by Colleen and second by Sam.

School News by Alex: We are thankful for everyone working together through the new challenges this school year brought, but we loved being able to have events again. Everyone was very excited with ice cream social. Progress reports and generic supply lists will go out June 20. Class placements will go out to families in August. Y5 and K will start on the ½ day with everyone else. Open house is before school starts this year.

Old Business

Jersey Giant Dining Out - Ken brought check for \$235.61. It seemed to go well, no complaints.

Family Event - Went very well, lots of positive comments. Only critical feedback was that there were very few staff members in attendance. If we had to do again with no outdoor space, it would not have been as successful. Feedback to separate water and snack/food lines next time. Photographer donated her time and the photos.

Ice Cream Social - Very well attended! we did run out of ice cream near the end of the event. Went through 30 gallons of ice cream and about 100 popsicles. Need to set up a second scooping station (possibly a 3rd) for very busy times.

Book Fair - Had issues with registers leading to long lines, possibly ask for 3rd register for next time? We sold \$5800 in books which gave us \$2700 in Scholastic Dollars back to the school. Need lots of help for setting up the books and cases. Feedback was that it was hard to browse with how it was set up, look at using more gym space for next time. May still be busy at open house due to lack of in person book fairs the last two years.

5th Grade Celebrations - Went very well. Little bit of a bummer to not be able to do outside activities due to weather. Will be talking to Airway to see about a partial refund due to limited activities. Allowing the kids to do everything was very helpful in keeping lines down and letting kids do more.

Field Day - Overall went pretty well. There were a few snags. Need longer times for games next year with potential mingle of grades allowed. Maybe 1.5 hour field day events and 30 min lunch/picnic. Possibly suggest volunteers come before/after their student's times to get more volunteers to help.

New Business

End of Year Luncheon - Ken has everything set up. Erbellis will be delivered Thursday in 4 pickups. Ken requested funds for 2 new PTO coolers because our large cooler is falling apart. Motion to approve cost of 2 new 150qt coolers (approx \$200) by Kaiti, second by Colleen, approved by majority vote.

Event Choices - all new assignments were handed out along with updated contact list and additional sheet listing events by person to help you easily identify who is working on other events.

Comments, Questions, Concerns?

Meeting Adjourns 7:11 pm Motion to approve: Tiffany, Second: Erin

Checks: All Checks MUST be made out to Portage Lake Center PTO, Inc.

Deadlines: August Newsletter - August 17

Next Meeting- Monday August 15 6:30 pm, Location TBD - Potluck