



Monday, May 9, 2022 6:30 meeting (MINUTES)

Board Members in Attendance: Christy Szekely, Erin Kissinger, Jessica Biggs, Amanda Osborn, Colleen Ruggiero, Erika Snoemaker, Kayleen Grand, Megan Start, Sam Loker, Sarah Blum, Sasha DeKam, Tiffany Irvine, Amanda Molitor

Board Members Absent: Caitlyn Demmond, Katrina Miller, Maggie Pottter, Ken Slocum, Laura Bedore, Nicole Reedy,

Teacher Representatives in Attendance: Alex McCullough, Summer Walker, Ashley Palmer-Vance, Lisa Trott

Parent Members in Attendance: Katie Rodewald, Kaiti Hicks, Rachel Myland, Maggie Campbell, Rachel Lafler

Call to order: Christy at 6:37 pm

Secretary's Report: Approval of April minutes. Motion to approve by Tiffany and second by Kayleen.

Treasurer's Report: No variance. Teacher reimbursements approved, reimbursement for field trips, family event, staff appreciation and 5th grade celebration. Motion to approve by Tiffany and second by Amanda M.

School News by Summer: Alex is attending the board meeting for Mrs. Stiverson's award ceremony. Thank you for all the treats during staff appreciation week. MSTEP is done! Looking forward to field day on 5/23. Benchmark screenings are happening this week. Teacher survey indicated they would like an outdoor classroom type donation from PTO. Alex will work with facilities on this. 5th grade graduation ceremony will be held outside and families will be able to attend.

PTO General Board vote: all on ballot voted on to general board

Old Business

Event Summaries, Check requests, etc - Christy reviewed what needs to be documented to close out an event, event summaries, and check requests. Please give actual receipts to treasurer.

Applebee's dining out – Colleen waiting to hear back.

Admin Appreciation Day - staff given coffee, flowers, cards and gift cards, Erika donated lunch.

Staff Appreciation week - went really well. Notecards instead of flowers went over very well (all students had access). Specials teachers really loved the notes!

New Business

Book Vending Machine - Vending machine has been donated, working with school to figure out where will be located and how else students can earn books. All students will get a token to pick a book on their birthday.

Family Event - May 14th, all is going well to get ready for Saturday. Setting up mostly Friday night, with some additional set up Saturday, still looking for volunteers to help.

Jersey Giant Dining Out - May 17th 4-8pm at Oakland Dr location

Field Day - May 23rd, will be held during specials except for 4th grade. Board members should expect to help out if possible, don't use SUG link to sign up - leave that for parent volunteers. Wear TT shirts please.

5th Grade Celebrations - Shirt design is done, June 6th at Airway Lanes. will be able to have parent chaperones. Christy and Erin approved adjusting budget to use leftover funds from other field trips to account for increased pricing and food plan. May need to adjust the budget for this event next year

Ice Cream Social + Book Fair - June 2 from 6:30-8:30pm. Will ask for teacher volunteers to scoop ice cream.

End of Year Luncheon - Ken is taking care of this, will let us know if he needs help.

Teacher Requests – 2 from 2nd grade

1. The 2nd grade team would love 4 sets of a subitizing game called "Tiny Polka Dot" for math. Subitizing helps students quickly recognize and name numbers. The game is a fun way to incorporate number sense routines. Cost: \$14.95*4 sets for total of \$59.80. Motion to approve: Erin, Second: Tiffany, Approved by vote
2. The 2nd grade team is interested in the spelligator game for small groups. The game allows students to practice phonics and spelling in a fun way. They can practice cvc words, diphthongs, digraphs, and double consonants, etc. Cost: \$29.49*3 sets for total of \$88.47 (Mr. B already has a set). Motion to approve: Amanda M, Second: Tiffany, approved by vote.

Vision for PTO in coming school year - small breakout groups.

Event choices - Respond by May 20?

School Calendar is set for next year with major dates

Upcoming Events

- June 2 6:30-8pm Ice cream social/book fair

- June 6 @ 6:30pm - PTO Meeting
- June 6 - 5th Grade Celebration
- June 10 - Staff Luncheon

Comments, Questions, Concerns?

Meeting Adjourns 7:50 pm Motion to approve:Christy, Second: Erin

Checks: All Checks MUST be made out to Portage Lake Center PTO, Inc.

Deadlines: August Newsletter - August 17

Next Meeting- Monday June 6, 6:30 pm, LCE cafeteria