

Portage Lake Center PTO, Inc.

Monday, April 15, 2019 6:30 meeting



Board Members in Attendance: Kim Evans, Sarah Overholt, Sarah Kropp, Toyin Daranijoh, Sarah Blum, Melissa Jorgensen, Jade Johnson, Tommy Cottrell, Aggie Cottrell, Christy Szekely, Erin Kissinger, Maggie Piotter, Tara Chumita

Board Members Absent: Lesley Cahill, Teresa Caron, Carrie Funk, Rachel Millward, Connie Nelson, Stephanie Norg, Stacie Sokolowski, Kristen Weaver

Teacher Representatives in Attendance: Kelly Jensenius, Marci Mungovan, Lisa Trott, Summer Walker

General Board Members in Attendance: Sarah Kropp, Collen Ruggiero, Melanie Carlisle, Nicole Reedy, Autumn Knapp, Jill Frazee, Shannon Underwood, Sasha DeKam

Agenda

Call to order – by Maggie Piotter 6:35 pm

Secretary's Report-approval of March minutes – Motion to approve by Tommy, second by Tara

Treasurer's Report – No variance, not a lot of transactions. Mother Son receipts came in and was paid out. There are a few teacher reimbursements pending. There is \$10,048.40 in Savings and \$30,722.93 in Checking for a total of \$40,771.33. We have approximately \$2,159 in leftover funds for the year. Maggie suggested adding a line item for snacks for testing. Motion to approve by Aggie, second by Tommy. All in favor, motion passed.

School News

- Wednesday is STEAM night student showcase. We are going through classrooms not just in the gym. There are selfie stations to take pics & can post on Look at Us Learn.
- April 22 testing window opens and will be open for about 2 weeks – NWEA and DIBELS.
- 5th grade farewell concert April 25. They will also have instrument fitting, testing, and rehearsal for the concert.
- June 12 – 5th grade farewell at Airway
- All School Picnic is May 31. Kelly is suggesting a simple Nerdy Derby track activity during the picnic. We would need 4 volunteers to run the activity. Kelly is asking the PTO to buy Binder clips, washers and screws.
- Kelly is working with the district business office to remove the "house" in the library. It will be removed this summer and she is looking at adding some new flexible seating in its place.
- Studer education survey results are highlighted in the Monday Morning Memo. Staff looked at all the data and after looking at student and parent data, they decided to work on helping students be nice to each other. PTO could be helpful to support in the rewards for student behavior moving forward.

PTO Board Member Nominee Introductions & Vote

- School population is around 572. We are allowed to have 3 board members per 100 students. Right now, we are at 16 board members with a possibility of adding 1 more.
- Sarah Blum – 3 kids at LCE and has been part of the PTO for 2 years. She has also helped with the Father Daughter dance.
- Lesley Cahill – This is her first year on the PTO board. Two Moms & a Mop has been a sponsor for our school.
- Melanie Carlisle – 3 daughters at LCE. She's helped with Mileage Club and Father Daughter Dance and is looking to be more involved.
- Tara Chumita – 2 kids at LCE. This is her 2nd year on the board but 3rd year attending PTO meetings. This year she helped coordinate school pictures and Terracycle.
- Sasha DeKam – 1 son here and daughter starting in kindergarten.
- Toyin Daranijoh – 3 sons – 1 at LCE. Next year will be her last year, has been here for 4 years.
- Jill Frazee – son is in Y5s. Looking forward to supporting the PTO.
- Carrie Funk – 2 boys at LCE. She is currently doing Box Tops. This was her first year on the board.
- Kayleen Grand – She is a teacher at PCHS. She is interested in being involved with the PTO. Nominated by Erin.
- Jade Johnson – This was her first year in PTO. 1st grader at LCE. She did spirit wear and yearbook this year.
- Autumn Knapp – 2 students at LCE. She helped with Turtle Trot last year and helped with box tops for Mrs. Rutten's class. Looking to be more involved.
- Maggie Piotter – Terming out of President. Still wants to be involved.

- Nicole Reedy – 1 kid @ LCE. She has helped with a lot of events. She is a graphic designer and loves to help with anything that's outside.
- Colleen Ruggerio – 1 Y5er at LCE. She likes the outside events. She is helping with staff appreciation week.
- Shannon Underwood – 2 kids at LCE. Experience in Partner in Education for Constantine schools.
- Kristen Weaver – 1 kid @ LCE. She has 1 more year at the school.

Old Business

Spring Pictures – Went smoothly, the photographer was great. Next year is our last year in the Lifetouch contract.

Mother Son Who-dun-it – The evening was successful and a lot of fun. We had about 150 families – 315 people. There were a lot of donations. Sam's Club \$50, Meijer \$150. Collected \$730. Total income \$550. Checking with the photographer about some missing pictures. 18 groups got it right. There were some prizes given out to the people that guessed correctly.

Paint Night – all the pieces have been installed. There will be another paint night in the fall for students that didn't get a chance to do it. Panels for the 5th grade hallway will be done in the fall.

New Business

May & June PTO meetings (keep at 6:30 or hold them at 4:30-5:30?) May will be 6:30. We can discuss June meeting in May.

June Board Meeting (5th or 12th)

Budget Status – 5th grade doesn't have a field trip planned. Each grade got \$2000 this year. Y5 and Kindergarten are going to the Nature Center this year. 4th grade – all classes are going to the Bonine house this year.

Teacher Requests

- Marlene – 2 soccer nets for the playground. \$538 with shipping of \$91.46, up to \$650. Motion to approve by Tara, second by Kristen.

Upcoming Events

Mileage Club (Wednesdays Apr-May) There are only 4 slots to fill.

Terracycle – looking at doing another school wide collection. Waiting for feedback from teachers. There needs to be clearer guidelines for what to send in.

Admin. Asst Week -April 22-26 - Connie & Teresa have everything planned.

Staff Appreciation Week-May 6-10 – Sarah & Erin – working on getting a caterer. Last year they used Chartwells. There is a new chef, Eric Tate, at Chartwells. Meijer gave a \$100 gift card and \$50 from Sam's Club. There will probably be a breakfast, lunch and a special treat day. Erin is suggesting a teacher specific wish list for families to donate.

Anchor Run- May 19 – It will be a color run again. We will talk to Greg Erb to see if he would be willing to donate or cut us a deal for pizza from Erbelli's. We need a lot of volunteers to help before, during and after the event. \$10/person and max of \$40/family. Last year we had 251 preregistered and 10 register day of. Registration forms will come home Friday. There will also be an online registration with PayPal payment.

Culvers – Dining Out is April 30 5-8 pm Caramel turtle is the flavor of the day

***2019-2020 Events – food for thought:

-Regrouping into event committees. Christy has been working on this.

-We need top 4 event choices by next meeting so we can get it assigned before the end of the year.

-School calendar is set for next year with major dates. We need to reserve the school at the end of this year.

Comments, Questions, Concerns?

Meeting Adjourns 7:53 by Maggie Piotter. Second by Kristen

Checks: All Checks MUST be made out to Portage Lake Center PTO, Inc.

Deadlines: May Newsletter – April 19th

Next Meeting- Monday May 13th, 6:30 in the Media Center. Childcare will be provided