

Monday, April 12, 2021 6:30 meeting (MINUTES)

Board Members in Attendance: Christy Szekely, Jill Frazee, Heather Burchfield, Erin Kissinger, Sarah Blum, Lesley Cahill, Melanie Carlisle, Sasha DeKam, Tiffany Irvine, Autumn Knapp, Sam Loker, Katrina Miller, Amanda Osborn, Maggie Piotter, Nicole Reedy, Colleen Ruggiero, Ken Slocum, Megan Start, Katie Rodewald

Board Members Absent: Tara Chumita

Teacher Representatives in Attendance: Alex McCullough, Lisa Trott, Marci Mungovan

Call to order: Christy at 6:32 pm

Secretary's Report: Approval of February minutes. Motion to approve by Erin and second by Lesley.

Treasurer's Report: Received money from Anchor Run and still expecting a little more to come, still need to pay \$356.37 for teacher reimbursements, had to pay Sign-Up Genius annual fee. \$850 left for SAW, \$450 for lunch, budgeted \$2750 for 5th grade celebration. Last year drive thru celebration came in under budget so we expect lower costs this year as well. Motion to approve by Ken and second by Sam.

School News by Alex: LCE Started 4th quarter last week, just over 20 students returned to F2F. M-Step will be on Fridays to utilize the empty building. Starting to look at what next year looks like. Quarantine time was extended to 14 days instead of 10. There will be an upcoming survey in regards to virtual learning for next year, should be sent out this week. Parent input form was shared today in Monday Memo for those parents interested in sharing.

Marci Mungovan – Retiring this year ☺ PTO Executive Board Member Nominee Introductions & Vote - The Executive board will change hands at the new fiscal year, August 1st, 2021. Christina Szekely - President, and Erin Kissinger – Treasurer, will carry over into 2021-2022 fiscal year. Katie Rodewald will take over as Vice President, releasing Jillian Frazee, Autumn Knapp – Secretary, releasing Heather Kay. Jill was never made a signer on the PTO bank accounts for the 2020-2021 fiscal year, so Katie Rodewald will take over as a signer for Sarah Kropp.

Old Business

Spirit Wear – we had 205 garments ordered in total with a profit of \$820. We could have made more money but we did not sell enough of the adult & youth zip hoodies, so we lost money on each of those items. Is it worth increasing the price in the fall of those items? Increase for one is \$.75 and the other is \$1.50. Katie Rodewald's husband reps promotional gear and would like to be considered for price comparison against our current supplier. Possibility of keeping the store open year-round.

Scholastic Book Fair – \$426.97 in scholastic dollars, which is much lower than usual. We decided not to do a virtual book fair in May/June like originally planned. \$4800 is our balance to the scholastic dollar. Alex will get together with Lesley to discuss the use of scholastic dollars.

Conference Dinner – The feedback was positive and communication was quickly exchanged. Everyone loved the cookies!

Dining Out Events – Panda Express was a “flop”. The GM for PE did not have the app turned on and was not going to turn on because it was too overwhelming for her staff. There was a minimum of \$150 to be earned in sales and we did not meet that requirement so we did not earn anything. Yopa is coming up 4/22 and they are willing to do 20% of sales. Hoping to get Culver's, Taco Bob's and Chick Fil-A for next year. Presidential is worth looking at as well.

ODOB – Teachers and students thought it was a neat concept and was easy for planning since the entire district was synched. Kids enjoyed doing it at home and at school and kids really enjoyed the video that the teachers did for the students.

New Business

Teacher Requests – None

Dining Out – Yopa, April 22nd

Staff Appreciation Week – May 3-7, Beach Party theme, we will do a grab n go breakfast on Monday with coffee hopefully donated by Biggby, Tuesday will be flowers brought in by students, snack bar on Wednesday, catered lunch from Lodo on Thursday and thank you cards from kids, and staff have in-service on Friday so we will spruce up their bathrooms and have people come in and write on the sidewalks at school. The flyer will mention the need for classroom supplies.

Anchor Run – May 12th is Swag pick-up, with the Pirate themed event running virtually on May 16th. All event costs are covered by our sponsors: Two Moms and a Mop, State Farm with Barry Dickinson, and Laura Frazee – Jaqua Realtors. The packets will include custom medal, color your own bandana, and a race bib. \$5/individ. \$20/family (cash or card) flyer will go out this week.

General Board Nominations – Please email nominations to Lisa Trott by April 30th. Election will be 5/10 PTO meeting.

Mileage Club – google form did not have a date on it. Starts on Wednesday 4/14. Christy will send Alex a link and a 2nd Monday Memo email will be sent out to families.

5th Grade Celebration – We will be doing a drive through ceremony again like last year. PTO should cover the shirts for 5th graders again. Date is tentative. All teachers will be there, we will have a photographer and planning on June 11th (tentatively).

End of Year Lunch – Chef Tate who works for district will provide a street taco buffet. Tentatively scheduled for Thursday, 6/10.

Upcoming Events

4/22 – Dining Out (Yopa)

4/30 – General Board Nominations due to Lisa Trott

5/3 thru 5/7 – Staff Appreciation Week

5/10 – General Board Elections

5/12 – Anchor Run Swag Pick-up

5/16 – Anchor Run Virtual

6/10 – End of Year Lunch (Chef Tate)

TBD – 5th Grade Celebration (6/11...?)

Checks: All checks MUST be made out to Portage Lake Center PTO, Inc.

Next Meeting - Monday May 10th, 6:30 pm via Zoom.

Deadlines: May Newsletter – April 23rd

Meeting Adjourns: 7:42 pm Motion to approve by Maggie and second by Maggie/Approved by ALL. ☺