

Monday, March 9, 2020 6:30 meeting (MINUTES)

Board Members in Attendance: Christy Szekely, Erin Kissinger, Heather Kay, Jill Frazee, Tara Chumita, Colleen Ruggiero, Lesley Cahill, Maggie Piotter, Kristen Weaver, Kayleen Grand, Sandra Loker

Board Members Absent: Sarah Kropp, Toyin Daranijoh, Melanie Carlisle, Nicole Reedy, Jade Johnson, Sarah Blum, Sasha Dekam, Autumn Knapp

Teacher Representatives in Attendance: Kelly Jensenius, Summer Walker, Marci Mungovan, Lisa Trott

Call to order: Christy at 6:30 pm

Secretary's Report: Approval of February minutes. Motion to approve by Erin and second by Jill.

Treasurer's Report: All normal. We have \$5000 in overage. There are 20 teachers who have not turned in receipts for reimbursements. Taxes have been done and we are getting \$11 back. Motion to approve by Lesley and second by Tara.

School News by Kelly: Summer has been working with the mobile dentist for the first time, there are 38 kids signed up hoping to keep it on a 6-month cycle. STEM posted pics of the One School One Book, very cool. WMU "Moments of Magic" coming at the end of the month. WMU football players are in the works to come visit the kids. ASL classes are done. Going to bring sign language back to the younger kids to learn some basics. 5th Grade Camp was great, lots of fun. Parent surveys – 121 took survey (low) 1.438 is consistent for our feedback on a 5-point scale. Parents want more and communication from the school. Students – work on being nice to one another, work with buses, lunch and learns, etc. Prepping for MSTEP, SUG will be out mid-March.

Guest Speakers: Lesley Lanker - puts together the enrichment catalog. Opening up the book to offer opportunity for anyone interested in teaching classes, comments, suggestions, etc. There are a lot of openings for upcoming classes.

Marty Phelps – does district scheduling, events and rental groups, November thru March is the busiest, gyms all rented thru March. July 1st, is the date that the building opens up for community use, until mid-June there is priority for sports. New scheduling this year – September thru March, reducing the catalog by one month to get summer out earlier. When signing up for facilities make sure to include all services needed (lights, shovel, HVAC, etc.). North Middle School – doors are programmed for what is scheduled.

Marci – elections for executive board.

Old Business

Father Daughter Dance

- Super fun, DJ was great except that he did not play any slow songs, lots of volunteers. Budget – no shift so far, but they did go over because we did not get the gift card from Meijer as we expected. However, some of items can be used for other events that we are currently planning meaning we are under budget overall.

BOB

- They want to know who is going to do it next year so Stacey can be made aware. Big thank you to Kelly for donating the scholastic dollars. There are extra glasses being left at the book fair for any kids that want some. They are planning to continue the Grand Battle in the same location and are currently trying to select dates for next year. Woodland won. In years to come, might be better to have the coaches come forward to receive.

Family Skate Nights

- 2/20/20 was a good turnout even though it was a school night. Next and final one is scheduled for April 2nd.

Box Tops

- Colleen submitted \$208 for the box tops. In the fall we had \$240, not as bad as expected. There are several complaints that receipts are not picking up on Box Top items that should be accounted for. Reports to Box Top are being ignored. If we hear anyone complaining, we should encourage them to file a report. Colleen will send e-mail to coordinator so try to follow up. Trying to coordinate volunteers to scan receipts, they have to be scanned within two weeks of the purchase.

Dining Out (February/March)

- Dining out at Culvers, raised \$543. Teacher sign up went great with it being placed in the lounge.
- Taco Bobs will be the final one on 5/12 – all day event at the Centre Street location. You do not need a flier because it is based off their entire sales for the whole day. Owner died, so curious as to whether or not they will participate.

Spirit Wear

- Jade is gone on vacation, but will not be returning to the board next year so if anyone has a passion or interest in this area please speak up.

New Business

Budget Status

- Last column is what we have actually spent, says that we have \$5000-ish left over.

Teacher Requests

- None

Scholastic Book Fair

- Happening during conferences, posts are going around in regards to doing the "E-Link" to set a budget for your kids and avoid them carrying cash around.

Boys Night Out

- 65 boys pre-registered over the weekend. Astronomy club is unable to come so there will be some parts that are re-worked, need volunteers.

5th Graders

- Airway from 10:00 – 3:30, Tara got the same price with no bump up. There is a deposit put down on that event already.

Staff Appreciation theme is Superheroes.

- Lunches: vegetarian, taco bar, popcorn bar, etc.

Last Family Event

- Saturday April 18th at 10 am, movie is Trolls – World Tour. The cinema that Celebration Cinema reserved for us holds a maximum of 89 people. Might want to setup a pre-registration to get an idea as to how many people will likely attend to estimate whether or not a larger theatre will be needed. It is \$7 and you pay when you get there.
- Painting in May for the artwork. Hoping to have it set up before ice cream social.

Mileage Club

- Same as last year, need some more volunteers to sign up.

Spring Pictures (3/25)

- Need volunteers, Nicole will handle that.

Upcoming Dates

3/17 and 3/19 - Conference Dinners

3/21 - Boys' Night In 6pm – 8pm

3/25 – Spring Pictures

3/26 – Board Member Nominations DUE

4/13 – PTO Meeting - GENERAL BOARD ELECTION

4/20 thru 4/24 - Admin. Asst. Week

5/4 thru 5/8 - Staff Appreciation Week

5/17 - Anchor Run – color run again this year

NOTE:

The Executive board will change hands at the new fiscal year, August 1st, 2020. Christina Szekely - President, Heather Kay - Secretary, and Erin Kissinger – Treasurer, will carry over into 2020-2021 fiscal year. Jillian Frazee will take over as Vice President, releasing Sarah Kropp.

Checks: All checks MUST be made out to Portage Lake Center PTO, Inc.

Next Meeting: Monday April 13th, 6:30 in the Media Center. Childcare will be provided.

Deadlines: March Newsletter & Spring PTO event flyer Friday, March 20th

Meeting Adjourns: 7:05pm Motion to adjourn by Tara and second by Erin.