

Portage Lake Center PTO, Inc.



Lake Center Elementary Media Center

Monday, February 5, 2018: 6:30 meeting

BOARD MEMBERS IN ATTENDANCE: Sarah Blum, Rachel Bryant, Tara Chumita, Aggie Cottrell, Tommy Cottrell, Toyin Daranijoh, Melissa Jorgensen, Connie Nelson, Stephanie Norg, Sarah Overholt, Maggie Piotter, Stacie Sokolowski, Kristen Weaver

BOARD MEMBERS ABSENT: Teresa Caron, Emily Cottingham, Kim Evans, Rachel Millward, Melissa Nicola, Stephanie Tangeman,

TEACHER REPRESENTATIVES ABSENT: Kelly Jensenius, Lisa Trott, Marci Mungovan

Agenda:

Call to order by Maggie Piotter at 6:34pm

- Announcement: Can we please try to keep noise level and side conversations down, our secretary had a hard time taking the minutes at our last meeting. Also, we can zip through faster!!!

Secretary's Report-approval of January minutes

- Need names for teacher request approval – Tommy Cottrell made a motion to approve and second by Stacie Sokolowski
- Amendment to mention that Kelly announced the date of the STEM showcase as this is not a PTO event
- motion to approve by Stephanie Norg and second by Tommy Cottrell

Treasurer's Report

- \$39,315.59 total in our accounts. (\$29,285.84 in checking, A small variance due to outstanding checks.
- motion to approve by Tommy Cottrell and second by Tara Chumita

School News – Maggie Piotter read Kelly Jensenius' report

- Conferences coming up and the new online scheduling for those is going well.
- Happy that we had a day to clean and disinfect the classrooms and lucky that our students have been fairly healthy
- Monday Morning Memo reminded parents to give students' symptoms when they are called in absent for illness so the school can better track what type of illnesses are being spread in which classrooms.
- PTO will be providing childcare for the Parenting in a Digital World presentation on February 20th, 2018

Event Business:

Father Daughter Dance – Maggie Piotter

- This Saturday, we are over 40% prepaid, still need a few more volunteers for food & craft areas. Decorations are going up and everyone is excited!

PTO Conference Dinners – Toyin Daranijoh

- Tuesday is Soup and Salad from Olive Garden and Thursday is Taco Bob's. Extra cases of water in the PTO closet and Sarah Overholt will post the sign up one more time on FB for more donations.
- All plates, napkins, etc. are provided by the restaurant.

Scholastic Book Sales – Stacie Sokolowski

- Sales will be Tuesday and Thursday during conferences, Friday during the morning of the half day, and at the Battle of the Books on Monday night. Stacie is all set with volunteers

Battle of the Books – Kristen Weaver

- Ready to go. Email going out tomorrow to teams with the scoring system

Box Tops – Tara Chumita

- Box tops collection is this week. Flyers went out at the end of the week last week in folders. Tara will email the teachers to make sure that they each have a class parent who will count. Sarah Overholt will make a Google doc for Kelly to send out to the teachers to fill in their Box Top parent name so Tara won't have to email everyone separately.

Family Fun Night (January/February/March) – Tommy Cottrell

- Skate Night Jan 25th was a hit with over 130 skaters
- Booked for Thursday Feb 22nd since there is no school Friday and it was so successful as a winter activity
- Skyzone has not gotten back to Tommy and Aggie for a date in March
- Saturday, March 10th – Wrinkle in Time at Celebration Cinema – private screening for our school with discounted concessions. Opening weekend.
- Possibly Thursday, March 22nd or 29th for those not going on Spring Break?

Dining Out

- Moe's – Friday, February 23rd from 7-9pm - \$10 each person – all you can eat. Flyers going out this week
- March date will hopefully be Culver's
- Taco Bob's May 15th

Mother Son Event – Tommy Cottrell

- Super Hero Slam – Save the Dates just came home today
- Music and lights but focus on fun activities – 30 different games to play (minute to win it)
- Spread out around school: gym, cafeteria, STEAM room, art room, library, hallway
- Free professional photos with a digital download
- Encouraging everyone to dress up
- Ultimate popcorn bar donated by Celebration Cinema
- Local "super heroes" with the WMU football team running the games
- Sign Up Genius will be sent out soon for volunteers

New Business

Executive Nominations

- Pass out nomination forms- return to Marci via email or to her mailbox or office, Attn: Marci Mungovan
- Will also email out the nomination forms
- Please share with anyone you nominate that you nominated them and why they would be GREAT!
- Executive Vote at March 12th meeting

General Board Nominations

- Nominations will start at March 12th meeting and Board Vote will be at April 16th meeting
- Nomination idea request also going to teachers to get ideas of star parents. Spread the word!
- start an idea list of potential board members and let them know you'd like to nominate them & why!
- met with Kelly and talked about getting a volunteer form out for upcoming events in the Spring

Attendance

- reminder you MUST attend a minimum of 6 meetings per year as a board member

Event Summaries & Financial Report Review

- If you have not done so yet, please complete and turn in your Event Summaries and email any electronic files or upload any files to your event folder on the PTO Google Drive
- Please also review your respective Event Financials to make sure all the numbers are right.

Teacher Requests - None

Sign Up Genius – Sarah Overholt

- \$99 per year for the Silver level (one step above basic/free). This will give much more flexibility for getting the most volunteers for our events.
- Motion to approve by Stephanie Norg and second by Tommy Cottrell
- A vote was taken with 13 to 0 in favor

Anchor Run – Rachel Bryant

- scheduled for May 18 this year.
- Rachel is wondering if we even run this event anymore.
 - Spring is a busy time of year with multiple sports going on.
 - It's been harder and harder to get people to register with most coming in last minute (one or two days before the event) making it very stressful for the event chairs.
 - This had traditionally been a fundraising event when it was started in 2008 (?) but became less of a necessity as Turtle Trot brought in more and more. This was also a fundraiser that went between specials. We took that away 2 years ago so we could have more flexibility of where to spend our funds.
- We have a \$1500 income in our budget for this event and a sponsor from the beginning of the year that will still need to be advertised for this event.
- We talked about how to make it less expensive (get a food truck, cut out chip timing, use Sign up Genius to register participants, etc.)
- Rachel has lost her co-chairs so she will need others to help her.
- Sarah Overholt volunteered to help.

Upcoming Dates

PTO Conference Dinners- Feb 6th & 8th

Father Daughter Dance- Feb 10th

Battle of the Books- Feb 12th

Family Skate Night- February 22nd

Dining Out Moe's- Feb 23rd 7-9:00 pm

Battle of the Books Grand Battle at Woodland Elementary Feb 19th

Digital Ed- Tech Talk, Tuesday, Feb 20th

No School February 23-26, mid-winter break

PTO meeting, Monday, March 12th- EXECUTIVE ELECTION & BOARD NOMINATIONS

Mother Son event, Friday, March 16th 6:30-8:30

Comments, Questions, Concerns?

Meeting Adjourns – 7:44 Toyin motioned and Tara 2nd – all in favor

Checks: All Checks MUST be made out to Portage Lake Center PTO, Inc.

Next Meeting- Monday March 12th, 6:30 in the Media Center. Childcare will be provided

Deadlines: February Newsletter & spring PTO event flyer Friday, February 16th