

Monday, February 3, 2020 6:30 meeting (MINUTES)

**Board Members in Attendance:** Christy Szekely, Sarah Kropp, Heather Kay, Jill Frazee, Tara Chumita, Sarah Blum, Colleen Ruggiero, Lesley Cahill, Maggie Piotter, Toyin Daranijoh, Jade Johnson, Autumn Knapp, Sasha Dekam  
**Board Members Absent:** Erin Kissinger, Melanie Carlisle, Nicole Reedy, Kristen Weaver, Lisa Trott, Kayleen Grand  
**Teacher Representatives in Attendance:** Kelly Jensenius, Summer Walker, Marci Mungovan

Call to order: Christy at 6:30 pm

Secretary's Report: Approval of January minutes. Motion to approve by Tara and second by Colleen.

Treasurer's Report: No variance, all checks were cashed, a couple of teacher reimbursements, debit transaction for concessions and \$300 deposit from concessions. Motion to approve by Jill and second by Colleen.

School News by Kelly: First of our next 4 sign language classes start tomorrow night in the cafeteria. Vision/hearing screening this week. Kids got to see Mama Mia preview from High School kids, progress reports were sent home today, started WIN enrichment for 3<sup>rd</sup> grade, Mrs. VandenBerg is going to be the WIN enrichment contact. Upcoming month theme is Anti-Bullying and Kindness, pulling back into Stop Walk and Talk. MSTEP dates are coming up soon. MSTEP snacks and have the little ones encouraging the big ones. 5<sup>th</sup> graders are bombarded with testing. One Book One School committee has started working on this project. Do not have any needs as far as where to spend the money, encouraged to keep hold of it until there is a need that comes up. Attendance rate has been good this month. Mrs. Walker is still working on getting a mobile dentist.

### **Event Business**

Let's Glow Girls: Unloaded a bunch of stuff in the cafeteria. 12 really large black lights on stands, white paper sprayed with neon, glow necklaces and glow rings. 35% of the families have paid. Lots of confused emails inquiring on if the boys of the family can come.

Battle of the Books: 17 teams, all practicing with their heavy emotional books. Andy Kissinger has put together the spread sheet and Kelly is reading questions.

Box Tops: Last ever school wide collection, flyers went out today and more next week, posters up this week. We are at \$490 online. March 1<sup>st</sup> is the deadline.

Family Fun Night (February/April): Booked for Thursday Feb 20<sup>th</sup> 6:30pm – 8:30pm & April 2<sup>nd</sup> Ideas for spring? Sea club is the same night. Tentatively adding family movie day at Celebration Cinema on April 18<sup>th</sup> for the new Trolls movie.

Dining Out (March/May): March 3<sup>rd</sup> at Culvers, May 12<sup>th</sup> at Taco Bobs (all day event). Jersey Giant Subs went great, would definitely do it there again. Future possibilities – the Herbs at Herbelli's.

Conference Dinners: SUG will be posted end of Feb/beginning of March for donations. Toyin is all set.

Mother Son Event: More physical areas/activities for the boys. Camping theme was decided for this year's event. 2 planning meetings so far. Reached out to youth who have been camp counselors before. There will be an area dedicated to "Glow". There are about 9 people on the planning committee.

### **New Business**

Executive Nominations: Pass out nomination forms- return to Marci via email or to her mailbox or office, Attn: Marci Mungovan. Please share with anyone you nominate that you nominated them and why they would be GREAT! Executive Vote at March 9<sup>th</sup> meeting.

General Board Nominations: Nominations will start at March 9<sup>th</sup> meeting and Board Vote will be at April 13<sup>th</sup> meeting. Nomination idea request also going to teachers to get ideas of star parents. Spread the word! Start an idea list of potential board members and let them know you'd like to nominate them & why!

Attendance: Reminder you MUST attend a minimum of 6 meetings per year as a board member.

Event Summaries & Financial Report Review: If you have not done so yet, please complete and turn in your Event Summaries and email any electronic files or upload any files to your event folder on the PTO Google Drive. Please also review your respective Event Financials to make sure all the numbers are right.

Spring Spirit Wear: Not done in the past but going to try it out this year. Great online system which may eliminate paper orders. Trying to keep costs low and pretty much anything we make off this order would be profit. Maybe start pushing March 22<sup>nd</sup>, is 2

weeks of sales long enough? Would like to advertise via social media, Monday Memo, newsletters, etc. Possible deliveries beginning the first week back after spring break. Would like the teacher name with grade on the order forms.

**Family Fare:** Do a big push on this, deadline is coming up and we are only half way from reaching our goal. We are at 8,450 and aiming for 15,000.

**Teacher Requests:** None.

### **Upcoming Events**

2/8 - LCE Glow Girls

2/10 thru 2/14 - Box Tops

2/10 - Battle of the Books

2/17 - Grand BOB at Amberly Elementary at 6:30pm, teams arrive by 6:10pm

2/20 – Family Skate Night

2/28 – 3/2 – Mid-Winter Break

3/9 – PTO Meeting EXECUTIVE ELECTION & BOARD NOMINATIONS

3/17 and 3/19 - Conference Dinners

3/21 - Mother Son Event 6pm – 8pm

3/25 Spring Pictures

**Checks: All checks MUST be made out to Portage Lake Center PTO, Inc.**

**Next Meeting: Monday *March 9<sup>th</sup>*, 6:30 in the Media Center. Childcare will be provided.**

**Deadlines: March Newsletter & Spring PTO event flyer Friday, February 13th**

**Meeting Adjourns: 7:05pm** Motion to adjourn by Tara and Autumn second.