

Portage Lake Center PTO, Inc.

Monday, December 7, 2020 6:30 meeting (MINUTES)



Board Members in Attendance: Christy Szekely, Jill Frazee, Erin Kissinger, Heather Kay, Lesley Cahill, Tara Chumita, Tiffany Irvine, Sam Loker, Amanda Osborn, Colleen Ruggiero, Ken Slocum, Megan Start, Maggie Piotter, Nicole Reedy, Sara Blum,

Board Members Absent: Kayleen Grand, Autumn Knapp, Sasha DeKam, Katrina Miller, Melanie Carlisle

Teacher Representatives in Attendance: Marci Mungovan, Lisa Trott, Summer Walker, Alex McCullough

Call to order: Christy at 6:33 pm

Secretary's Report: Approval of October minutes. Motion to approve by Tara and second by Megan.

Treasurer's Report: A few donations; Hardings money and Amazon Smile donation. PTO charge and teacher reimbursements were paid. A few teacher reimbursement checks that still need to be distributed. Motion to approve by Lesley and second by Tiffany.

School News by Alex McCullough: not a lot of new information. Everyone is remote at this time. Conference dinners were great, thank you Ken! Grab n Go method was helpful and daytime distribution was great. Finding a way to connect virtual and face to face learners. Hoping to return to school on January 4th for all face to face learners.

Old Business

Virtual/Online book fair during conferences

- \$612.53 in sales, \$153.13 in scholastic dollars. 11/9 – 11/22 was a busy week which may have hindered our sales.

Dining Outs

- ___ Chipotle, earned \$141. Should be getting a check in 2 months.
- ___ Jersey Giant is scheduled for Dec 8th.
- ___ Thinking of doing Erbelli's in January. Alex, please add these into the Monday memo.

Box Tops

- \$12, need to advertise turn in. \$109.40 in box tops to date.

Teacher Conferences

- Ken donated the food and it was great. Liked the "Grab N Go" method and liked it during the day. Summer picked up food, that was much appreciated. Ken appreciated the teachers' "Thank You" note.

New Business

- Quarter three in-person activities cancelled, most likely in-person events for rest of year will be cancelled.
- Socially distanced 5th grade farewell and t-shirts again. Nicole will help design them again.
- Virtual/Online book fair during conferences in March.
- Virtual Activity Ideas to create community/unity –spirit week done district wide (February or January):
 - o Activities that do not require money and computer time are preferred:
 - Snowman building contest? Holiday traditions? Holiday treats? Zoom story time with teachers and staff and parents if interested. Avoid specific Christmas themes, keep it general in story.
- Executive board will be changing next year, need to fill all positions EXCEPT President. Let us know if you are interested or have any questions.

Upcoming Events

Dining Out

- Dining Out: Dec. 8th Jersey Giant Subs 4-8 pm.

Spirit Wear Sale

- Can change color of shirts for free, logo changes are \$45/hour and they charge per 15 minutes. Can turn on last year's online sale + site for \$25. We will be using the LCE oar logo. Color options will likely be teal, gray, graphite heather, charcoal heather, and/or heather sapphire. Hoodies being royal blue. Looking to have the sale in March.

Comments, Questions, Concerns?

Checks: All Checks MUST be made out to Portage Lake Center PTO, Inc.

Next Meeting - Monday, February 8th, 6:30 via Zoom.

Meeting Adjourns: 7:27 pm Erin motions to close and Ken second.