

Portage Lake Center PTO, Inc.

Monday, November 6, 2017 6:30 meeting

BOARD MEMBERS IN ATTENDANCE: Sarah Blum, Teresa Caron, Tara Chumita, Aggie Cottrell, Tommy Cottrell, Emily Cottingham, Toyin Daranijoh, Kim Evans, Melissa Nicola, Connie Nelson, Stephanie Norg, Sarah Overholt, Maggie Piotter, and Stacie Sokolowski.



TEACHER REPRESENTATIVES IN ATTENDANCE: Kelly Jensenius, Effie McCarren, Marci Mungovan, and Lisa Trott.

GENERAL BOARD MEMBERS IN ATTENDANCE: Melissa Divan and Lora Darrah

BOARD MEMBERS ABSENT: Rachel Bryant, Melissa Jorgensen, Rachel Millward, Stephanie Tangeman, and Kristen Weaver.

Agenda

Call to order by Maggie Piotter at 6:30 p.m.

Secretary's Report-approval of October minutes

- Motion to approve made by Tommy Cottrell, second by Teresa Caron

Treasurer's Report

- \$20.75 charge due to more than 200 checks deposited from Turtle Trot (25 cents/check)
- \$10 returned check from Spirit Wear
- Savings account balance - \$10,025.98, checking balance - \$37,366.78 total of \$47,392.76
- Motion to approve report made by Tommy Cottrell, second by Teresa Caron. All in favor. Motion passed

School News – Kelly Jensenius

- Report cards come home Monday, conferences next week Tuesday and Thursday
- Individualized reading plans are in place to help 3rd graders so they aren't retained in 3rd grade. Letters will go home to parents on Wednesday. About 5% of our students need additional support.
- PLTW National Conference went well. 80-100 people attended presentation by Mrs. Mendham and Mrs. Kling
- Parent survey went out district wide. Studer Group is collecting the information.
- Maggie went to the PTO Presidents meeting. Everything is going well with the bond proposals.

Old Business

Box Tops – Tara Chumita

- Fall collection went well. We had a total of \$677.80. 6,596 from the classrooms and an extra 206 turned in separately. Each winning classroom will pick out a part of Mrs. Jensenius' outfit for the day.
- 1st place was Mrs. Gilbert with 696. 2nd place was Mr. Critz with 454.
- There is a new mailbox that will be at the school to collect the box tops. Home Depot donated all of the needed supplies.

Turtle Trot – No one is here to report on the event

- Around \$29,000 has been received. Waiting for matching checks to be received
- Prizes are being ordered. Expense budget is 15%
- Nov 21 is the prize assembly. T-shirt design will also be revealed. The kids had the final vote on the t-shirt design.

Spirit Wear – Stephanie Norg

- POGO fee was refunded because the orders were not packaged as promised.
- We have about 80 shirts available for sale. The company made mistakes with the printing of shirts and we were able to keep those 'mistakes'. We are hoping to sell them at conferences.

- Magnets are still available.

Family Fun Night(s)

- Harvest Moon Acres had 35-40 families
- Wednesday, Nov 8 is the WMU Football game at 7 p.m.
- The school is booked in January and 2 nights in March that are available for family fun nights.

Dining Out(s) – Tommy Cottrell

- Culvers raised \$452. We will do another one in March. We got almost 100 scoopie tokens as well.
- Panera Nov 15 from 4-8 pm. Flyer is needed. Chipotle coming up in Dec. We get 50% of sales.

New Business

Picture Retakes – Melissa Nicola

- this Friday, November 10th

Movie Night (s)

- Lego Batman this Friday. December will be Boss Baby
- Volunteers still needed

Conference Dinners - Toyin

- Carrabas for the first dinner & Taco Bobs on Thursday
- People are signing up for pop, water and desserts

STEM Night – November 30 time TBD

- Everything is looking good

Budget Amendment

- deleting bus driver breakfast line item- combined it with Staff Appreciation
- Split Staff Conferences/Lunch for \$1600 to separate \$1200 conferences and \$400 Luncheon
- Changing Magazines to Subscriptions to include magazine readers and spell city for 5th grade
- \$2000 Box Top income budget

Teacher Requests

- Approved by email: Recess supervisor reimbursement/3rd grade author visit/Spell City for 5th grade
- Requests awaiting approval:
 - Jaime Hall – 2nd Grade: Durable book binder Holders (set of 24) – Total of \$104.93
 - Motion to approve made by Stephanie Norg, second by Tommy Cottrell. All in favor, motion passed
 - Kindergarten Teachers & Young 5's: Zones of Regulation & Sensory Tools – Total of \$500 (\$100 per teacher)
 - Motion to approve made by Tommy Cottrell, second by Teresa Caron. All in favor, motion passed
 - Behavioral Team – Set of 4 cub kid size chairs – Total of \$200
 - Motion to approve made by Aggie Cottrell, second by Tommy Cottrell. All in favor, motion passed
 - Mrs. Stacey – Kindergarten – Chair pocket organizers – Total of \$191

Ways to Give

- planning to send home flyer with opportunities to give to LCE
- programs listed: Box Tops, Harding's Rewards, Direct your Dollars, Give back of Office Max, Amazon Smile
- Will add Coke Gives

Battle of the Books – Kristen Weaver

- Meeting with teachers Friday afternoon
- Books will be released around Thanksgiving
- Moorsbridge is doing it this year

Upcoming Events

Family Fun Night- WMU game, Weds, Nov 7th

Dining Out- Panera- Weds, Nov 15th

Movie Night, Friday, 11/10

STEM Night- Thurs Nov 30th

Movie Night- Fri Dec 8th

Dining Out- Weds Dec 13th

Movie Night- Friday, Jan 12th

Thurs Jan 18th – reserved at school

Conferences Feb 6 & 8, & Book Fair

Father Daughter Dance, February 10th

Battle of the Books, February 12th

Grand Battle, Feb 19th

Comments, Questions, Concerns?

Meeting Adjourns 7:43 pm. Motion by Maggie Piotter, second by Tommy Cottrell.

Checks: All Checks MUST be made out to Portage Lake Center PTO, Inc.

Next Meeting- Monday, January 15th, 6:30 in the Media Center. Childcare will be provided

Deadlines: December Newsletter-11/23