

Portage Lake Center PTO, Inc.

Lake Center Elementary

Monday, November 14th, 2016: 6:30 meeting



Executive Board in Attendance: Maggie Piotter(President), Connie

Nelson(Treasurer), Kristen Weaver(Secretary)

Staff in Attendance: Kelly Jensenius

General Board in Attendance: Emily Cottingham, Toyin Daranijoh, Lora Darrah, Melissa Divan, Kim Evans, Stephanie Norg, Kellie Schnell, Julia Warner, Tara Chumita

Members not in Attendance: Marci Mungovan, Robin Brendlinger, Rachel Bryant, Nicole Gutshall, Angie Layne, Melissa Nicola, Sarah Overholt, Tony Pallo, Stacie Sokolowski, Stephanie Tangeman, Ashley Vance

Agenda

Call to order – meeting called to order at 6:32

We did not have enough board members to make any motions for our meeting.

Secretary's Report was reviewed.

Treasurer's Report – Savings account has \$10,015.25 and PTO manager matches, 0 variance. Checking account #2 has \$5,244.39 and account #1 has \$29,840.86 with PTO manager showing \$27,160.40.

School News –

We need substitutes!! If you know anyone, please refer them. We are now paying \$80 per day.

Thank you for the requests that have been approved.

Conferences are this week.

Old Business

- Box Tops – Box Tops came back quicker than expected. \$880. Campbell's labels were used to purchase 16 sets of chalk, 12 pedometers for Let Me Run boys, a football, and a \$100 prepaid gift card.
- STEM Night – STEM night was a hit with everyone. We have a surplus of \$362. Some donations that were not used for STEM night were distributed for Turtle Trot prizes. All the companies that donated those prizes were contacted and were informed that their donations were not used for STEM night. They advised us that we could use them at our discretion. We now have a form that will be given to any business that donates to LCEPTO that will specify exactly what their donation is used.
- Picture Retakes – Retakes were done but feedback is that the photographer was not pleasant and not good feedback on pictures.
- Turtle Trot – Our gross is \$33,019.35. We had an increase in matching donations and online donations. Fifth grade raised \$7000.
- Spirit Wear – All orders came in. Next order will be in the spring. We had an increase in sales.
- Family Fun Night – We had some drop offs so we need to make sure that parents know that they need to stay.
- Dining Out – \$215 was brought in.
- Movie night – Toyin's son and friends came to help set up and clean up.

New Business

- Conference Dinners – Taco Bob's Tuesday is all set and Carrabba's on Thursday. Both are being delivered.
- January meeting change from January 9th to the 16th since it is the first day back to school after break.
- Budget Amendment – After Turtle Trot totals we can amend 5th grade farewell. Will discuss at next meeting

Upcoming Events

- Family Fun Night – Sky Zone 12/1 5-7:30pm
- Dining Out – Taco Bob’s Tuesday, December 6th
- Movie Night – Friday 12/9; movie yet to be chosen
- Kalamazoo Cobras Basketball Game for families on Saturday, January 21st
- Farhter Daughter Dance, February 4th – 50’s Sock Hop
- Battle of the Books, February 6th

Comments, Questions, Concerns?

Meeting Adjourns – 7:50pm

Checks: All Checks MUST be made out to Portage Lake Center PTO, Inc.

Next Meeting- Monday, January 16th, 6:30 in the Media Center. Childcare will be provided

Upcoming Dates: Conferences 11/15 & 11/17, No School Nov 23-25th, Family Fun Night at Sky Zone 12/1, Taco Bob’s Dining Out Tuesday 12/6, Movie Night 12/9

Deadlines: December Newsletter-11/23