

Portage Lake Center PTO, Inc.

Monday, November 11, 2019 6:30 meeting (MINUTES)



Board Members in Attendance: Christy Szekely, Erin Kissinger, Sarah Kropp, Heather Kay, Jill Frazee, Tara Chumita, Sarah Blum, Colleen Ruggiero, Nicole Reedy, Kristen Weaver, Lesley Cahill, Melanie Carlisle, Maggie Piotter, Toyin Daranijoh, Sasha Dekam, Autumn Knapp

Board Members Absent: Kayleen Grand, Lisa Trott, Marci Mungovan, Jade Johnson

Teacher Representatives in Attendance: Kelly Jensenius, Summer Walker

Call to order: Christy at 6:36 pm

Secretary's Report: Approval of October minutes. Motion to approve by Kristen and second by Tara.

Treasurer's Report: Motion to approve by Kristen and second by Autumn.

School News by Kelly: Conferences this week, fill out the student survey, looking forward to bowling, all teachers except specials have been trained in zones of regulation, 19-20 parents showed up for training, 1st day of shoe fund is today, student council will be collecting canned foods soon.

Guest Speaker: Vivian 5th grade, father daughter dance-family daughter night, mother-son event- family son activity. Use the gym for dance, cafeteria for food, other areas for epic fun activities.

Old Business

Box Tops: Three submissions, only 2 accounted for to date. Still owe us \$55. Do one more school wide collection in spring time. Advertise the app a little more as a reminder.

Turtle Trot: Raised \$43,307 and \$4,300 in sponsorship. Expenses: \$4100 for new bands for next year and whatever bowling will cost. Only 2 minor prize issues. Need to email teachers for pizza party and frozen treat party. Bowling happening November 19th. Earned a blow-up obstacle course

Spirit Wear: Delivered on Friday

Mileage Club: Finished 10/30, good volunteer turnout some already signed up for next fall.

Dining Out(s): Culvers – received a check for \$549. Panera is coming up on 12/4. Need to do online sign-up OR lounge sign-up for teachers.

Folk Dance Night: About 60 2nd graders, 190 people total. Changes for next year: activity before the dance starts and don't schedule back-to-back family events. Shorten time, no breaks, plan activities. Have 2 lines for food to get people thru faster. Indicate that parents should participate or organize one/two songs to have parents participate.

Picture Retakes: Super smooth, may be able to shorten time (depends on how many show-up). Recommend 3 volunteers, send out reminder to bring back pics

Family Fun Night(s): Harvest Moon Acres – maybe put a time limit or start and finish to be able to track attendance. Sky Zone – 60 jumpers, not including people that had yearly membership. Jan, Feb & April - Skate nights on Thursdays before long weekends. Plans for 2nd semester - Looking into celebration cinema event

New Business

Conference Dinners: Could not get Tate's catering, Taco Bob's is being used but not being easy to work with. Thursday – bezoup, need to increase the budget. Conferences should be able to be reduced in head count to about 36-40. Need to increase budget to \$450 or \$500 per meal. Next time, try: Blue Dolphin, Qdoba, El Guy O'Blanco,

Movie Night (s): Kayleen is going to check out and prepare the storage closet for supplies. Additional one scheduled for 1/17.

STEM Night: Scheduled for 12/9, 15 confirmed, waiting on a few voicemails to be returned. Need to get Kelly a flier with information to be included in Monday Memo and for families.

Battle of the Books: Had meeting tonight, working on getting more teams signed up. Book titles will be released night of 11/11.

Teacher Requests: 3rd grade field trip to the state capital, due to distance and # of kids need \$1643 for buses, \$176 for museum, \$40 in tips, \$200 deposit by 12/5. Motion to approve by Tara, Lesley second.

** Christy will go to January staff meeting to determine school gift, she will listen to teacher suggestions.

** Need to setup the completion of last year's art work project.

Upcoming Events

Battle of the Books - Coaches mtg. Nov 11th

Dining Out at Panera - Dec 4th

STEM Night – Dec. 9th

Movie Night – Jan. 17th

Skate Night - Jan. 23rd

Father Daughter Dance - February 8th

Battle of the Books - February 10th

Grand Battle - Feb 17th

Checks: All checks MUST be made out to Portage Lake Center PTO, Inc.

Next Meeting- Monday, January 13th, 6:30 in the Media Center. Childcare will be provided

Deadlines: December Newsletter-11/22nd

Meeting Adjourns: 7:38 pm (no motions)