

Monday, January 13, 2020 6:30 meeting (MINUTES)

Board Members in Attendance: Christy Szekely, Erin Kissinger, Sarah Kropp, Heather Kay, Jill Frazee, Tara Chumita, Sarah Blum, Colleen Ruggiero, Nicole Reedy, Kristen Weaver, Lesley Cahill, Maggie Piotter, Toyin Daranijoh, Kayleen Grand, Jade Johnson

Board Members Absent: Autumn Knapp, Sasha Dekam, Melanie Carlisle

Teacher Representatives in Attendance: Kelly Jensenius, Summer Walker, Lisa Trott, Marci Mungovan

Others: Deb Friebe, Michelle M., Sandra Loker

Call to order: Christy at 6:31pm

Secretary's Report: Approval of November minutes. Motion to approve by Erin and second by Toyin.

Treasurer's Report: Couple checks to write \$8000 in overage, a little low. Spirit wear is breaking even as of right now, still going to do one more sale. Anchor Run and Box Tops are not performing as they have in previous years. Assume we have no more coming in. Roughly \$6500 request tonight leaves us with \$1500. Motion to approve by Lesley and second by Colleen.

School News by Kelly: Back into the second round of bench mark testing, DIBLS-Acadience and NWA testing. Evaluate kids and determine where they need to grow. Continuing to use WIN time and plan better by differentiating gifted students. Annual food drive this week, started 1/13/20. Received parents/students survey results. Looking forward to reading responses and feedback. Working on lunch and learns, once a month, being intentional with students and parents about showing what's going on and important around the school. 1/21 ASL sign language event. Already 60-ish people signed up.

Old Business

Dining Out(s): Panera - \$140.36 to the school, likely did not attribute appropriate amount of money to LCE. Take Panera out as an option for future Dining Out events. 1/14 Jersey Giant Subs, 20% of the sales will go to LCE. Culvers event date change, switching to Tuesday 3/3.

Movie Nights: November, a positive experience, didn't lose money, had plenty of great volunteers, organized activity during intermission was a great idea. Movie Night on 1/17, starts at 6:30 doors open at 6pm, Sasha asked to possibly sell pizza slices, but most vote "no".

STEM Night: Sam and Kristen had an amazing event. 22 vendors showed up. It was also WMU finals week so we lost some at the last minute. Jack with the radio company is being requested by the 3rd graders. Public communications company recorded two interview sessions with the kids and posted them, turned out great.

New Business

Spring PTO Calendar Review & Confirmation:

- Mother Son Event (Boys Bash) – March 21st – change the name of this event on PTO calendar
- STEAM Showcase- potentially May 1st, Kelly is working on it
- Anchor Run/Color Run - May 17th
- Field Day – May 29th / June 5th
- Ice Cream Social - June 4th

Executive Nominations due February 2/3: President has 2 years left, VP has 2 years left but is stepping down (need to fill this position), Secretary has 2 years left, Treasurer has 1 year left. Nominations are due to Mrs. Mungovan. Fliers for nominations will be sent out.

PTO Board Nominations in March: There are 3 spots open for the general board. Nominations are due the first Monday in March. Make a personal ask to anyone you can think of as well as passing along info.

LCE Glow Girls: Good plan in place, we have a DJ, order forms are coming home this week. Sign-up genius is up for help and donations. Wear items that will glow, bright colors, black lights will be to the max, use highlighters to write on yourselves, glow sticks in centerpieces, tide or laundry detergent will glow, table will be set up for glow paint.

Box Tops: 2/10 thru 2/14, Due 1st week in March. Want to promote that this will be or last school wide collection. Received an \$82 donation from Ziploc – they accidentally printed several box tops with expired dates on them. Currently at \$476.70.

Battle of the Books: 12 for sure, a couple no's, expecting 14-15, medals ordered, pads will be ordered this week.

Mother-Son Event (Boys Bash): Get committee together, need to start planning ASAP.

Teacher Requests: Bass Bar Set request by Bev Ropp \$2,254.50. We gave Bev roughly \$2,000 last year (\$1,638.47 for ukuleles, \$100 to renew her annual membership for her local musical teacher chapter – West Michigan Orff Chapter, \$175-200 for wooden tables to hold instruments). – Kelly is checking on this, might be a district purchase.

One School One Book request for \$3,857.25 by the reading team.

- \$6.95 per book + an additional 55 books. Family count is around 380, kids count is 555.
- Title selected is “The Adventures of the South Pole Pig” – message of perseverance.
- The entire month of March and it would replace monthly reading calendars
- There are many ways to get the money, write grants, etc.
- This would be considered an investment piece, everyone has the chance to be touched by this, all kids all ages.
- Helpful for kids to take on “ownership” of these books and begin building their “at home library”.
- Going to try to give a copy of the book to bus drivers, playground staff, kitchen, everyone.
- Amberly, 12th Street, Moorsbridge – all do it.
- Could donate books to the inner city schools if there are a fair amount of kids that don’t want to keep the books.
- Survey the parents after the event and determine when it should become a permanent line item on the budget.
- Kelly offered to donate \$1000 from internal monies.
- Motion to approve Tara, second by Maggie.

** No ideas from teachers for teacher gift, they have not had a meeting yet.

Upcoming Events

1/14 - Dining Out @ Jersey Giant Subs

1/17 - Family Movie Night

1/23 - Family Fun Night @ Great Skate – Lesley will make a flier

2/3 - PTO Meeting @ 6:30pm

2/8 - LCE Glow Girls

2/10 thru 2/14 - Box Tops

2/10 - Battle of the Book

2/17 - Grand BOB

3/21 - Mother Son Event – forming the committee right now, hopefully finalizing tonight, might be called “Boys Bash”

3/17 and 3/19 - Conference Dinners

***5th grade celebration is rolled into the music celebration; no individual concert will occur ***

Checks: All checks MUST be made out to Portage Lake Center PTO, Inc.

Next Meeting: Monday February 3rd, 6:30 in the Media Center. Childcare will be provided.

**Deadlines: February Newsletter Friday, JANUARY 24th
Executive officer nominations February 3rd**

Meeting Adjourns: 8:00pm Motion to adjourn by Erin.